IN THE CHANCERY COURT FOR THE STATE OF TENNESSEE TWENTIETH JUDICIAL DISTRICT, DAVIDSON COUNTY, TENNESSEE

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ORDER

Pursuant to Tennessee Code Annotated §10-7-503 (with limited exceptions), all papers filed in the Office of the Clerk and Master are subject to public inspection. Papers filed in a case may be scanned and made available for public viewing electronically. Sensitive personal identifying information should not be included in papers filed with the Clerk and Master unless necessary and relevant to the case. Attorneys and pro se filers are responsible for ensuring that the sensitive personal identifiers listed below are not included in pleadings and other papers filed in the Office of the Clerk and Master. Court clerks are not responsible for reviewing and/or redacting sensitive personal identifying information except for social security numbers.

Therefore, parties shall redact the following sensitive personal identifying information from all papers filed with the Clerk and Master, including exhibits thereto, whether filed electronically or in paper, unless otherwise ordered by the Court:

1. Social security numbers (if relevant, use only the last four digits of the number)

- 2. Names of minor children (except for name change papers)
- 3. Tax identification numbers
- 4. Bank account numbers (if relevant, only the last four digits of the number should be used)
- 5. Driver's license numbers
- 6. Credit card numbers (if relevant, show only the last four digits of the number)

Attorneys and pro se litigants should not rely on the Clerk & Master to review and screen each filed paper for compliance with this Order. Failure by an attorney or pro se litigant to delete an individual's sensitive personal identifying information may constitute a waiver of the individual's privacy rights and/or other rights afforded by statute.

The Court will consider each motion for protective order or motion to file papers under seal on its individual merits.

IT IS SO ORDERED.

CHANCELLOR CLAUDIA C. BONNYMAN-Part I

CHANCELLOR CAROL L. MCCOY-Part II

CHANCELLOR ELLEN HOBBS LYLE-Part III

CHANCELLOR RUSSELL T. PERKINS-Part IV