

FILE DOCUMENT REQUESTS

Pursuant to Federal and State Law the Clerk must verify that all court files do not contain Social Security Numbers and other sensitive information before public viewing.

Therefore, if you wish to review a large file such as one in an expandable or a banker's box you will need to make your request at least 24 hours in advance and the Clerk will call you when it is available for review.

Also, be advised that once copying of a requested file has begun you are responsible for payment of copies made even if you cancel the request.