

**INFORMATIONAL SHEET FOR ADULT NAME CHANGE OR CORRECTION OF  
BIRTH CERTIFICATE FOR AN ADULT  
IN CHANCERY COURT**

***\*In accordance with T.C.A. 29-8-102, you must be a resident of Davidson County, Tennessee to petition for a name change or birth certificate correction.***

Forms for both an adult name change and the correction of an adult's birth certificate are available in the Office of the Clerk and Master or may be downloaded from [chanceryclerkandmaster.nashville.gov](http://chanceryclerkandmaster.nashville.gov).

Name change petitions are usually heard on a walk-in basis **Monday through Thursday between 8:30 a.m. and 9:00 a.m.** in Parts I (Chancellor Bonnyman), II (Chancellor McCoy), and IV (Chancellor Perkins) Davidson County Chancery Court.

Part III (Chancellor Lyle) Chancery Court requires the petition to first be filed, and then you are notified of a date the petition is set for a hearing, which shall be conducted approximately two weeks after the petition is filed.

Please call ahead (862-5710) to check on the availability of a Chancellor to hear your petition.

**DOCUMENTS TO BRING WITH YOU**

1. Completed Petition form and Order form for either an adult name change or correction to birth certificate.
2. A copy of your birth certificate.
3. Photo identification (such as a driver's license, passport or comparable photo identification).
4. Social security card.
5. \$159.50 cash or cashier's check (no personal check accepted). This fee covers two certified copies of the court order changing your name.
6. Proof of residency in Davidson County. Such proof may be a current lease, payroll stub, recent utility bill or similar document.